# NORTHWOOD MIDDLE SCHOOL

## What time does school start and when does it end?

• The first bell rings at 8:15 and the tardy bell rings at 8:25 each day. We suggest that students get here by 8:15 so that they have time to get to their classroom. The bell for dismissal rings at 3:15. Students can be dropped off as early as 7:30 and must be picked up by 4:00.

# What do students do when they get to school in the morning?

• All students are able to eat breakfast at no charge. Breakfast is served between 7:30-8:15 each morning. Students will eat their breakfast and go to their grade level hallway for morning holding.

### How are students dismissed?

- Car riders and walkers are dismissed shortly after the 3:15 bell. Students may be picked up through the car line in front of the building or they may be picked up along Ike's Road.
  Students who are picked up on Ike's Road are considered walkers. In order to be picked up on Ike's Road, students must have a signed "Walker Permission Form" on file.
- Bus riders are dismissed as their bus arrives. Bus riders will stay in their 7th period classroom and will exit the school through the cafeteria doors.

# What is the ID policy?

- All students and staff at Northwood are required to wear their ID every day. Students will be given an ID and lanyard at no charge at the beginning of the school year. Sixth and seventh grade students must use the lanyard provided by Northwood. Eighth grade students are allowed to wear a lanyard of choice but will still be given a Northwood lanyard. Students must have their IDs on before they walk into the school each day.
- Students are welcome to purchase an additional ID for \$5 in the Media Center as a backup or a replacement. If a student does not come to school with an ID and does not have \$5 to purchase a new one, they will be given a temporary ID sticker and will be required to serve lunch detention. After the fifth ID lunch detention for the nine weeks, the student will be charged \$5.00 for the replacement ID and the parent will be contacted. Subsequent ID violations will result in disciplinary action.

# When can students go to their locker?

- Students will be assigned their locker during the first week of school.
- Each grade level will have pre-determined locker breaks when students are allowed to go to their locker. Students are not allowed to carry their bookbags with them throughout the day.

# How can parents keep track of homework, assignments and grades?

- Every Monday, the teachers upload their "Weekly Planner" to their classroom website. The weekly planners are a useful tool to check the classroom activities planned for the week, assessments that will be given and homework that will be assigned. Teachers will use their websites and google classroom to upload notes, rubrics, and other important class information.
- The Parent Backpack allows you to see teachers' gradebook information and attendance records for your student. Steps for creating a Parent Backpack account can be found on the Northwood website

# What is the best way to get in touch with my student's teachers?

- The easiest way to get in touch with teachers is through email. You can find the teachers' email addresses by going to the Northwood website and clicking on "Staff" and then selecting your student's grade level. Each teacher does have an individual phone number, but is unable to answer it during the day.
- If you'd like to have a meeting with your student's teachers, please reach out to one of your student's teachers who can help arrange a conference.

### What is the cell phone policy?

• All electronic devices (phones, smart watches, etc.) are to be turned off and put in the students' lockers from 8:25-3:15. Students are not allowed to use them during the day. If you need to get in touch with your student, you are welcome to call the front office to have a message delivered. Students are able to call a parent by using the phone in the front office, if needed.

### When will students get their Chromebooks?

- At the beginning of the school year, every student will be issued a Chromebook to use as their personal learning device for the year. Students are responsible for charging their Chromebook each time and bringing it to school each day.
- Additional information about Chromebooks can be found by visiting the Media Center website.

### Is a parent allowed to eat lunch with their student?

• Only parents and/or legal guardians are allowed to each lunch with their student at school. Anyone else (siblings, coaches, church members, etc.) is not allowed to eat with students. Parents must sign in with the front office and eat at the designated table in the cafeteria.

# Students and parents are responsible for reading and understanding the student handbook. The student handbook contains detailed information pertaining to dress code, bell schedules, discipline policies and more.